

# Paphos Classic Vehicle Club



## Article 1

An organisation is founded by the name of “Paphos Classic Vehicle Club” based in Paphos, from now on called “P.C.V.C.”. The registered offices of the Club are at:

**ADDRESS:** 5, Demokratias str, Yeroskipou  
CY-8201 Paphos

## Article 2 – PURPOSES

P.C.V.C is an independent, non-profit, non-political organisation, with the following aims and purposes:

- 2.1. To maintain the historical substance of all classic vehicles as well as the development of the car and motorcycle in terms of technology and style.
- 2.2. To give its members the opportunity to exchange experiences of and opinions on technical, historical and touring issues, to take part in Classic Vehicle events and to organise such events themselves.
- 2.3. To co-operate with other organisations in Cyprus and abroad who are interested with the old car and motorcycles in general in order to exchange ideas on subjects of mutual interest.
- 2.4. To become active cooperator of such organisations in order to help in the promotion of the interests of P.C.V.C.
- 2.5. To seek, acquire, restore and maintain old, rare, or historic vehicles in the categories laid down by the International Rules of FIVA (Fédération Internationale des Vehicules Anciens), or of any other vehicles of special interest.
- 2.6. To organise shows and competitions of old and historic vehicles in the class they represent according to the rules laid down by the International Organisation that deals with the old car FIVA (Fédération Internationale des Vehicules Anciens), or of any other vehicles of special interest.
- 2.7. The organisation of such events for the club maintenance.

- 2.8. The occasional organisation of events for charity purposes after the agreement of the members in a General Meeting.
- 2.9. The collection of material about these vehicles, such as books, photographs, newspapers, magazines etc for use by the members.
- 2.10. The encouragement and promotion of the sprit of love for the old car and motorcycle in general.
- 2.11. The publication of articles and magazines on subjects of the club's interests.

### **Article 3 - MEMBERS**

3.1. The following categories of P.C.V.C members exist:

- **Founding Members.** They are the members who have signed these Articles of Association and are the founders of P.C.V.C, and enjoy all the rights of Ordinary Members.
- **Ordinary Members.** A person who has been an Associate Member for at least one year may apply through a letter to the Management Committee to become an Ordinary Member. The Management Committee may refuse a membership without having to give a reason. To be an ordinary member you must be 18 yrs old.
- **Associate Members.** Persons who wish to promote the Club's objectives or are owners of a classic vehicle, but do not wish to be involved in its rights and obligations may become Associate Members by paying the annual fees. Associate Members have no voting rights.
- **Honorary Members.** They are elected by the Management Committee in recognition of the services rendered for the promotion of the objectives of P.C.V.C. Honorary Members have no voting rights but they considered as life long members.

3.2. During the meetings, only the Founding and Ordinary Members who have settled their financial obligations have the voting right.

### **Article 4 – ACCEPTANCE AND WITHDRAWAL OR DISMISSAL OF MEMBERS**

4.1. An application to join the Club is made to the Management Committee. Members' subscription is five Cyprus Pounds (£5.00). Apart from this amount, a member must pay an annual subscription as defined in article 7 below.

- 4.2. The Management Committee may change the above financial obligations by voting at AGM (Annual General Meeting).
- 4.3. Any member may resign from P.C.V.C. The decision to retire should be made known at least one month before the end of the calendar year and is valid as from the end of that year.

## **Article 5 – DISCIPLINARY COMMITTEE**

- 5.1. If a member of P.C.V.C with his/her actions breaks the Institution's Law or acts in a way contrary to the purposes of P.C.V.C or commits a severe civil offence, or commits actions in order to trick and deceive P.C.V.C, then the Disciplinary Committee imposes on him/her one of the following punishment, according to the severity of the crime:
  - A written reproof.
  - A severe written reprimand.
  - A temporary or permanent deprivation of the right to participation in some or all events of P.C.V.C.
  - To demote a member from his/her position, after it has been decided at the General Meeting.
  - The permanent dismissal from the organisation after it has been decided at the General Meeting.
- 5.2. The decision to permanently dismiss a member or the one to demote a member from his/her position is taken at the General Meeting with a majority of three quarters ( $\frac{3}{4}$ ) of the members present at the meeting who have settled their financial accounts.
- 5.3. The Disciplinary Committee consists of three Members and two replacement ones, one of which must be a member of the Management Committee and appointed by the Committee as a permanent member of the Disciplinary Committee right after they have formed the Management Committee. The other two members are chosen by secret ballot at the General Meeting.
- 5.4. The Disciplinary committee meets in order to form a body within 7 days from the General Meeting and elects in a secret ballot the President and Secretary. The Disciplinary Committee is said to constitute a quorum when all three of its members are present. The term of office of the Disciplinary committee is 5 years.

## **Article 6 – RIGHTS AND RESPONSIBILITIES OF MEMBERS**

- 6.1. All Members have the right to participate in all events of P.C.V.C.
- 6.2. All Members are responsible to do their best in fulfilling the purposes of P.C.V.C and offer their services during the various events performed by P.C.V.C.
- 6.3. All Members must pay their subscription fees as defined here below and must abide to the decisions of the Management Committee.

## **Article 7 - INCOME**

- 7.1. Members' subscription fee as defined in article 4 above.
- 7.2. Annual subscription the amount of which is decided by voting in an AGM and which covers the period of one year from the 1<sup>st</sup> of January to the 31<sup>st</sup> of December of the same year.
- 7.3. Income from grants, sponsoring and other donations, inheritance, revenue from events organized by P.C.V.C or any other income that may legally be passed on to P.C.V.C.

## **Article 8 – MANAGEMENT COMMITTEE**

- 8.1. A 7-member Management Committee, the President, Vice President, Secretary, Treasurer and Engineering Officer and two organising members, manage P.C.V.C. They are elected by the Ordinary Members of every two years during the Annual General Meeting. Applications for filling the elected positions are submitted to the Secretary at least 15 days prior to the Annual General Meeting and are supported by 2 Ordinary Members of P.C.V.C. It is desirable for a member of the Management Committee to own a Classic Vehicle, in the categories laid down by the International Rules of FIVA (Fédération Internationale des Vehicules Anciens).
- 8.2. The elected Management Committee meets and is formed into a body within 7 days from the Annual General Meeting by electing the President, Vice President, Secretary, Treasurer and Engineering Officer.
- 8.3. If one of the positions becomes empty before the end of the 2-year period, then an additional election takes place in order to fill in the empty position.
- 8.4. The old Management Committee continues to handle all cases of P.C.V.C until the new Management Committee takes over.

- 8.5. The Management Committee meets regularly at least 6 times a year, or when called by the President or after a written application of 2 of its members in which the reason for the meeting is explained. In the second case, the President must call the meeting within 10 days from the day he/she receives the written application.
- 8.6. At least 3 members of the Management Committee must be present during its meetings.
- 8.7. The decisions of the Management Committee are taken by simple majority.
- 8.8. During every meeting the Secretary takes the minutes, which are signed by the president and the Secretary during the next meeting after they have been read and approved by the members of the Management Committee present during the Meeting.

#### **Article 9 – ANNUAL GENERAL MEETING**

- 9.1. The Annual General Meeting takes place once a year at least after 12 months and with the maximum of 14 months after the previous Annual General Meeting. All the Founding and Ordinary Members have the right to participate at this meeting as per Article 3 of these Articles. Associate and Honorary members can take part to these meetings only as observers.
- 9.2. During the AGM the committee:
  - a. Presents and explains the activities and actions taken by the club over the last year.
  - b. Is electing the new members every two years as mentioned in article 8.1,
  - c. Is electing the members of the Disciplinary committee,
  - d. Giving a thorough overview of the economic incomes and the outcomes of the club,
  - e. Resolve any conflicts that might appear among its members,
  - f. Make changes on the constitute of PCVC if needed.
- 9.3. The Secretary calls the Annual General Meeting in writing at least 30 days before.
- 9.4. All Founding and Ordinary Members who have settled their financial obligations have the voting right.

9.5. The Annual General Meeting is considered to constitute a quorum when half plus one of the voting members are present. Only those members who have settled their financial obligations have the right to attend the Meeting. If half an hour after the called for time for the Meeting a quorum is not achieved, the present members are said to constitute a quorum.

#### **Article 10 – EXTRAORDINARY GENERAL MEETING**

10.1. All General Meetings apart of the Annual will be called Extraordinary General Meetings.

10.2. The Management Committee decides if they deem it necessary to call an Extraordinary General Meeting. An Extraordinary General Meeting is also called for if at least 15 active members ask for it in writing for any serious reason. The people who call for the extraordinary general meeting are also responsible for the expenses of the meeting.

10.3. The same provisions that apply to the Annual General Meeting apply also to the Extraordinary General Meeting.

#### **Article 11 – FINANCIAL ACCOUNTS**

An Accounting person that will be employed will be responsible to submit the audited accounts for approval at every Annual General Meeting – This person will be cooperating with the Treasurer.

He/She keeps the Accounting books of P.C.V.C.

A small budget can be provided to him/her for his/her expenses and time. The term of office of the Accounting person is 2 years. His/Her contract can be renewed if the Club is satisfied with his/her work.

#### **Article 12 – THE PRESIDENT**

The President, apart from the duties and rights given to him/her by the previous articles, has the following responsibilities:

12.1. Together with the Secretary represents P.C.V.C in all events and speaks on behalf of the Management Committee at the General Meetings.

12.2. Together with the Secretary is responsible for the correct implementation of the present Articles.

12.3. Together with the Secretary calls the meetings of the Management Committee and

presides during these meetings.

- 12.4. Together with the Secretary co-signs all outgoing documents and performs the correspondence of P.C.V.C.
- 12.5. Pre-signs the issued payment vouchers of and together with the Treasurer binds the Bank Account of P.C.V.C.
- 12.6. The president is the legal representative of P.C.V.C in and out of Court.
- 12.7. In the case of an equal vote in a General Meeting the president will be asked to give a double vote.

### **Article 13 – THE VICE PRESIDENT**

The Vice President replaces the President in all his/her duties in his/her absence.

### **Article 14 – THE SECRETARY**

The Secretary, apart from the duties and rights given to him/her by the previous articles, has the following responsibilities.

- 14.1. Represents P.C.V.C in all events together with the President.
- 14.2. Together with the President is responsible for the correct implementation of the present Articles.
- 14.3. Together with the President call the meetings of the Management Committee.
- 14.4. Together with the President co-signs all outgoing documents and performs the correspondence of P.C.V.C.
- 14.5. Keeps the minutes of the meetings and General Assemblies, the correspondence files and the P.C.V.C stamp.

### **Article 15 – THE TREASURER**

The Treasurer has the following duties and responsibilities.

- 15.1. He/She is responsible for the wealth of P.C.V.C.
- 15.2. He/She is responsible to collect all money due and to issue receipts.
- 15.3. Together with the President's signature he/she withdraws money from and binds the Bank Account of P.C.V.C.
- 15.4. He/she is always in a position to give information to the Management Committee and the General Meetings about the financial status of P.C.V.C.
- 15.5. He/She must deposit to the Bank Account any amount held that exceeds fifty pounds (CYP £50.00).

15.6. He/She must cooperate with the Account person and be in charge of the financial status of P.C.V.C.

### **Article 16 – THE ENGINEERING OFFICER**

The Engineering Officer is responsible to assist and advice members in finding parts and in repairing and restoring their old vehicles. The Engineering Officer can hold a technical position in a workshop but does not represent or manufactures spare parts him/herself. He/She is thus in a position to give an independent advice as far as finding parts, repairing and restoring old vehicles.

### **Article 17 – ORGANISING MEMBERS**

These two members are responsible for the social P.C.V.C. events and the personnel to assist in the running of the club concerning the promotion of the club.

### **Article 18 – MODIFICATIONS OF THE ARTICLES OF ASSOCIATION**

The Articles of Association of P.C.V.C are modified by the decision of three-quarters ( $\frac{3}{4}$ ) of the members present at the Annual General Meetings and who are considered to constitute a quorum. In the case the votes have an equal number the President of the club will be asked to place a double vote.

### **Article 19 – MODIFICATIONS OF THE PURPOSES**

The purposes of P.C.V.C are modified by the decision of three-quarters ( $\frac{3}{4}$ ) of the members present at the Annual General Meetings and who are considered to constitute a quorum.

### **Article 20 – DISSOLUTION OF P.C.V.C**

P.C.V.C is dissolved by the decision of the Extraordinary General Meeting that is called for especially for this reason and which is decided by simple majority of the members that are present. In case P.C.V.C is dissolved, its wealth is disposed of P.C.V.C by decision of the Extraordinary General Meeting at the same meeting to a charity and under no circumstance will it be shared to its members.

### **Article 21 – GENERAL PROVISIONS**

21.1. The present Articles of Association have been written in Greek and translated into English. In case of doubt the Greek version is the official and binding version.